

Checklist for Submissions

This checklist is provided to help you prepare your submission inline with the Instructions to Authors of Surgery Today.

Note: This form is only for preparation purpose. Do not be submit alongside your manuscript.

Preparing Your Manuscript for Submission. My article:	
Fits the Aims and Scope of the journal.	<input type="checkbox"/>
Has not been previously published or are being considered for publication in another journal in any language.	<input type="checkbox"/>
Does not include languages other than English	<input type="checkbox"/>

Manuscript File Format		*if applicable
Item	Permissible file format	Completed
Title Page	MS Word (.doc/.docx)	<input type="checkbox"/>
Main Text	MS Word (.doc/.docx)	<input type="checkbox"/>
Figure(s)	JPEG (.jpg), PNG (.png), or Tagged Image Format (.tiff)	<input type="checkbox"/>
Table(s)	MS Word (.doc/.docx) or Excel (.xls/.xlsx)	<input type="checkbox"/>
Supplementary video(s)*	MPEG-4 (.mpg)	<input type="checkbox"/>

Title Page	
Prepared according to the template.	<input type="checkbox"/>
No AI-assisted tools/technologies to be listed as author or co-author.	<input type="checkbox"/>

Manuscript Length and Formatting	
Manuscript formatting matches the description by the article type in the Instructions to Authors.	<input type="checkbox"/>

Article Type	Abstract	Main Text	
		Recommended Section	Maximum ^{*1}
Review Article	- 200 words	Not specified	Not specified
Original Article	- 200 words - Structured (Purpose, Methods, Results, and Conclusions)	Introduction, Methods, Results, and Discussion	Not specified
Short Communication	- 150 words	Not specified	- 2,000 words - ≤ 2 tables and/or figures
How to Do It	- 150 words	Not specified	- 2,000 words - ≤ 4 tables and/or figures
Letters to the Editor	Not required	Not specified	- 500 words including references - No figure or table

*1 Word limit includes main body of the manuscript only (not including Title page, Abstract, Figure legends, Tables and References). For letters to the editor, word limit includes references.

Manuscript Body	
3-8 key words listed after Abstract.	<input type="checkbox"/>
All texts are double-spaced with line numbers and page numbers.	<input type="checkbox"/>
Articles that report on human subjects or materials of human origin:	
No information that leads to the identification of patients is not included.	<input type="checkbox"/>
Stated in the Methods section that IRB approval was obtained, or provide a reason if it was waived.	<input type="checkbox"/>
A written consent has been obtained from all patients.	<input type="checkbox"/>
For articles reporting on data from animal testing (if applicable):	
A statement on approval by Animal Care and Use Committee in the Methods section.	<input type="checkbox"/>
Clinical Trials (if applicable):	
Registration information is included in the Abstract.	<input type="checkbox"/>
References	
Citations in the main text using Arabic numerals (e.g., [1], [2-4]).	<input type="checkbox"/>
Listed in the order of their appearance in the main text.	<input type="checkbox"/>
All claims and evidence are properly cited.	<input type="checkbox"/>
DOIs are included for all cited references where available.	<input type="checkbox"/>
Reference styles matches the samples in the Instructions to Authors.	<input type="checkbox"/>

Figures and Tables	
Each figure has a legend.	<input type="checkbox"/>
Each table has a title.	<input type="checkbox"/>
Figures and tables are numbered in the order they are cited	<input type="checkbox"/>
Permission from the copyright owner(s) for any copyrighted figures, tables, or texts are obtained and a full credit line is added to the material.	<input type="checkbox"/>

Mini-abstract	
Mini-abstract is prepared within the 230-character limit. *Mini-abstract must be provided via the online submission system, not within the manuscript file.	<input type="checkbox"/>

***Graphical Abstract is prepared for the revised manuscript submission.**